

**INFORMATION WORKSHEET for Municipal Transportation Projects** (Sept. 2015)

Contact your DNR Transportation Liaison **BEFORE** filling out this information. For more information and to find your DNR Transportation Liaison, go to <http://dnr.wi.gov> (search keyword "transportation").

<b>Applicant/ Road Owner (Town, Village, City or County):</b>	<b>Road Name:</b>
<b>Municipal Representative's Name:</b>	<b>Stream Name:</b>
<b>Address, City, State, Zip Code:</b>	<b>County:</b>
	<b>Legal Description:</b> _____ 1/4, _____ 1/4, Section _____ Township _____ North, Range _____ East West
<b>Telephone Number:</b>	<b>Project Start Date:</b> <b>Project End Date:</b>
<b>E-mail Address:</b>	<b>Project Start and End Location (attach map if necessary):</b>
<b>Contractor / Consultant Contact Information (if available):</b>	

### General Project Information (check all that apply)

<input type="checkbox"/>	Wetlands present
<input type="checkbox"/>	Streams/ Lakes present
<input type="checkbox"/>	Stream culvert(s) replacement
<input type="checkbox"/>	Bridge replacement
<input type="checkbox"/>	New culvert or bridge <i>(currently no crossing present)</i>
<input type="checkbox"/>	Riprap placement
<input type="checkbox"/>	Road surface / mill & overlay

<input type="checkbox"/>	Road reconstruction
<input type="checkbox"/>	Road widening/ fill outside toe of slope
<input type="checkbox"/>	New road layout <i>(currently no road present)</i>
<input type="checkbox"/>	Road /hill / curve realignment
<input type="checkbox"/>	Clearing & Grubbing
<input type="checkbox"/>	Storm sewer replacement
<input type="checkbox"/>	Ditch work

1. Briefly describe the current situation and why corrective actions are needed including any safety concerns.

2. Will wetlands be impacted? If so, provide an estimate of potential wetland fill (square feet).

**REPLACEMENT OF EXISTING NAVIGABLE STREAM CULVERT— EXEMPTION INFORMATION / RECORDS**

*This worksheet can be used to request an exemption from DNR permits under chapter 30.123(6)(r)(a) Wis. Stats. DNR staff can often meet onsite to help identify if a culvert may be vulnerable to flood failure, maintenance problems, and/or adversely impacts the stream.*

Project Name:

	Existing Road	Proposed Road
Culvert size		
Culvert length		
Road top width (surface + shoulders)		
Road shoulder side slopes (i.e. 2:1 or 3:1 slopes)		
Describe changes to culvert elevation or slope.	NA	
Will the road surface elevation over the culverts be raised?	NA	Yes      No

Mark the appropriate box below if any of the following problems exist at the current culvert

<input type="checkbox"/>	The culvert is perched above the streambed (i.e. waterfall at the outlet)
<input type="checkbox"/>	There is a scour pool at the outlet
<input type="checkbox"/>	There is water pooling on the upstream side of the road
<input type="checkbox"/>	Water can overtop the road during flood events
<input type="checkbox"/>	The culvert can get blocked with debris or there are beaver problems

Completion of this Information Worksheet will provide the WDNR with information to evaluate the proposed project. The Department will review the project proposal and site specific conditions to determine if the project is exempt from DNR culvert replacement permits. Depending on specific site conditions, your liaison may request further information. It is the applicant's responsibility to obtain all necessary local, state and federal permits and approvals from the appropriate entities prior to construction. By signing below you are acknowledging that you have read this information and understand that further reviews may be needed to proceed with your project. The signer of this document is acknowledging they have the authority to represent the constructing municipality.

Signature &amp; Title \_\_\_\_\_

Date \_\_\_\_\_